



Drop off date: \_\_\_\_\_

Referred from: \_\_\_\_\_

# Quilt Intake Form

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 www.abundantlycreativeyou.com

## Customer Information

Name: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_ Email: \_\_\_\_\_  
Street Address  
 \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_

## Quilt Name and Description

Description \_\_\_\_\_

Top Measurements: _____ x _____	=	Total sq inches	@ 0.035	\$
Back Measurements: _____ x _____				

## Additional Services

**Batting:** Type: \_\_\_\_\_ #Yrds \_\_\_\_\_ X Current Price \$ \_\_\_\_\_ Yes / No \$ \_\_\_\_\_  
 If YES my batting is priced at my current cost plus sales tax per linear yard  
 If NO Customer will supply

**Cut to Edge:** This is not squaring the quilt. Cutting to the edge of quilt top makes squaring the quilt easier for client. Yes \$10 / No \$ \_\_\_\_\_

**Special backing:** Extra Time for Minky or Jersey Backing or double sided quilt Charged at 0.005 per square inch Yes / No # Sq In \_\_\_\_\_ x 0.005 = \$ \_\_\_\_\_

**High Volume Thread Charge:** (calculated per 210 yd spool used) # Bobbins \_\_\_\_\_ X 0.83 per bobbin \$ \_\_\_\_\_

**Additional Services:** Square up backing, cut backing to fit frame, prepare or sew basting, etc. Min Charge \$25 \$ \_\_\_\_\_  
 (Hand binding charged at 0.50 per linear inch) Total Estimate: \$ \_\_\_\_\_

## Design Requested

Pattern Requested: \_\_\_\_\_

Thread Color Requested: \_\_\_\_\_

Quilters Notes:	# Patterns/row:	Pattern Height:	Pattern Width:
	# Rows	Row Height:	Total Width Row:

I authorize the work listed above to be done on my quilt, and I understand that I am financially responsible for payment, upon completion, of the cost of services rendered by Rebecca Stephanik, the Long Arm Quilter, and for all materials used in this process. Rebecca Stephanik, the Long Arm Quilter is not responsible for any damage to the quilt from any cause that is beyond her control.

**\*\*\*PAYMENT IS DUE WITHIN 5 DAYS OF COMPLETION\*\*\***

CUSTOMER SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

(Any notes or issues with quilt will be communicated to customer as soon as identified and noted in writing on the back of this form.)

**\*\* Note \*\***

Backing must be 4-6 inches larger on each side than the top. Backing must be assembled to size and ready for setup to frame.  
 All batting must be 3-5 inches larger on each side than the top.

\*\*\* ESTIMATED Price is as noted, **ESTIMATE ONLY**. Any additional charges will be noted on the final invoice. Additional charges could include, but will not be limited to, batting - priced at linear yard used, thread for complex designs, extra labor to cut down or sew backing to fit the top and quilt properly, any other additional labor to complete the work outside the normal loading frame and quilting process. Customer will be notified prior to work if additional charge is required over \$25.

**Only Cash, Venmo or Checks payable to Rebecca Stephanik accepted. Thank you**